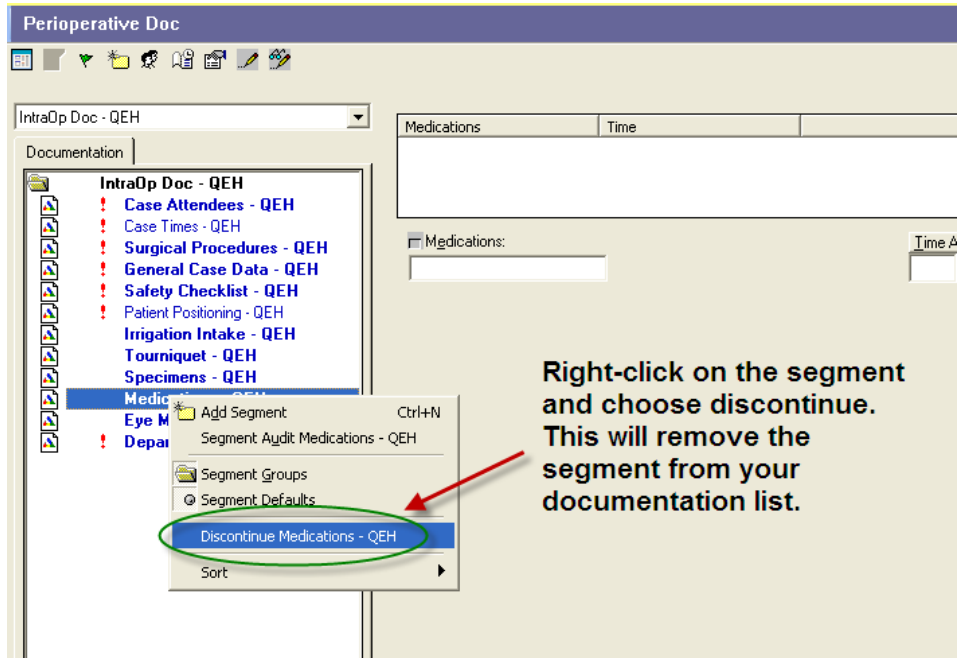


Discontinuing a Segment



1. If you have nothing to document in a segment, discontinue it.
2. Highlight segment on the display list, right click, and click Discontinue.
3. If you are prompted to give a reason, select Not Required, then click OK.

Note: If you need to activate a discontinued segment, highlight it, right click, and click Activate.