

## Privacy Matters



Did you know that something as simple as confirming that all of a patient's information is correct by checking at each visit (name, DOB, MRN, etc.) can help prevent breaches? Demographics such as address, phone number and next of kin must also be confirmed and kept up-to-date. This helps to ensure that future communication with the patient is sent to the correct address by mail and the patient is able to be reached by phone. Accurate information helps to prevent unintentional breaches of personal health information. Take the extra minute to ask these questions...it's worth it to protect the patient's information and it will save time in the long run when a breach is prevented.