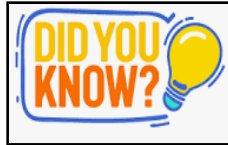
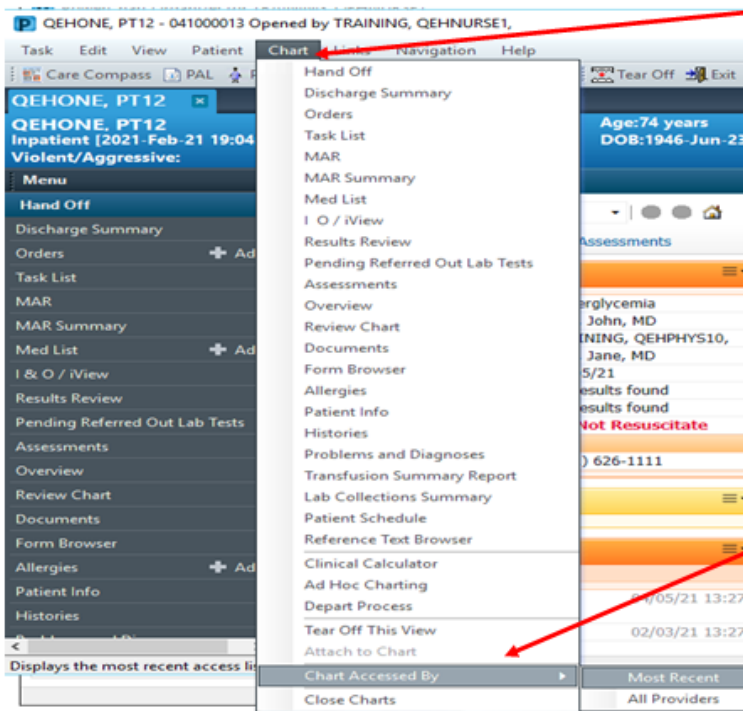


# Privacy Matters



If a patient is not currently under your care but you need to access their health record, you must record the reason for the chart access. Each time you enter a chart, there is an electronic “footprint” left. Make sure you record why your footprint is there.



1. Click on Chart

2. Click on Chart Accessed By - Most Recent

Chart Access Log - QEHONE, PT12 - 041000013

### The Chart Access Log will populate

Most Recent Chart Access per Provider:

Access Date/Time	Provider Name	Position	Comment
2021-Apr-12 14:06:47	TRAINING, QEHNURSE1,	2021 Nurse	Renal Clinic. Need to access pt information
2021-Feb-18 15:01:58	Kelly-Murphy, Jacqueline,	DBA	

**NOTE:** Commenting is an option for all roles, including PowerChart View Only (PCVO). Even if you are not charting on the patient, you must indicate your reason for access.

This step is a not a requirement if you are accessing the record of a patient to whom you are actively involved in the provision of care. Your access is recorded on any documentation that you sign.

Refer to the Health PEI Acceptable Use Policy.

Number of Records: 2

Save Print Close

3. If you need to access a chart outside of providing direct care you MUST enter a reason in the comment box and click save.