Privacy Matters

Don't forget that it is important to only access patient information that is pertinent to your job and at the time it is needed. Each time you log into CIS, regardless of your role or access permissions, your username leaves a footprint of what you are accessing in CIS. The system keeps an audit trail of your entry into the chart along with what you are accessing and when. It also records who has documented each piece of information in the chart. Always ask yourself "Do I need to know the information I am accessing in order to provide care or perform my work duties at this time?"

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