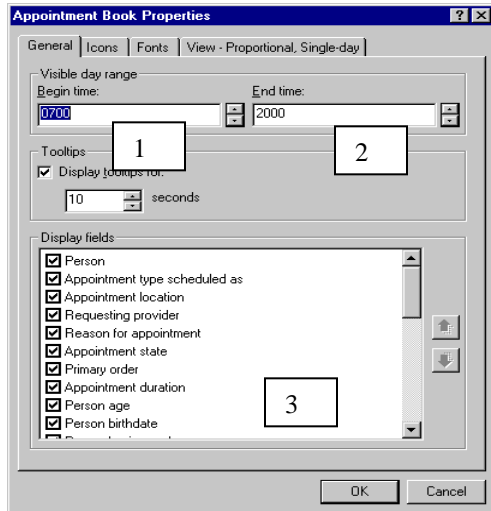# Book Settings

General Tab

1. **Begin Time**: In military time this determines the time that the appointment book will start, this crosses all books and bookshelves.
2. **End Time**: In military time, this determines the time that the appointment book will end, this crosses all books and bookshelves

NOTE: **If there are any slots beyond the time designated, these will not be visible on the books. However, by using suggest, you can still schedule into them.**

3. **Display fields**: These are the fields that will show in a scheduled appointment on the books. By clicking the up or down arrows, you can change the order in which they are displayed.