Book Settings

General Tab

Appointment Book Properties	×
General Icons Fonts View - Proportional, Single-day Visible day range Begin time: Tooltips Tooltips 10 2	
Display fields Person Appointment type scheduled as Appointment location Requesting provider Requesting provider Primary order Person age Person bithdate Person bithdate	
OK Cance	-

- 1. **Begin Time**: In military time this determines the time that the appointment book will start, this crosses all books and bookshelves.
- 2. **End Time**: In military time, this determines the time that the appointment book will end, this crosses all books and bookshelves

NOTE: If there are any slots beyond the time designated, these will not be visible on the books. However, by using suggest, you can still schedule into them.

3. **Display fields**: These are the fields that will show in a scheduled appointment on the books. By clicking the up or down arrows, you can change the order in which they are displayed.