CR is Down

Process when a number is mistakenly not Assigned:

User, clicks on the "Add Person " button, to carry out a Registration but mistakenly does not use the "Search for Person Icon to obtain a new MRN/PHN.

1. The following message will appear when you click OK to complete your registration.

Sax Basic			×
There is no MRN rec	orded for this pati	ient. Is the int	erface to the CR down?
	<u>Y</u> es	No	

2. IF you Click NO (Twice) a message presents below:

Register	Patient X
<mark>-</mark>	You must request a MRN from the CR. Please submit the query.
	OK

- 3. When You click OK, the message closes.
- 4. Carry out the process of getting a number from the CR by clicking on the " Search for Person Icon (with the green checkmark) top left hand corner.
- 5. Continue steps of assigning new number.
- 6. Complete the registration.