Viewing and Printing Preference Cards in SurgiNet

1. Open the SurgiNet application.



2. If the Preference Card Maintenance icon does not appear on your toolbar, click on the down-arrow to the far right of the toolbar.



- 3. Look for Preference Card Maintenance on the drop-down that appears. Click on it.
- 4. Type in the name of the procedure, click 'Find', and then double-click on the correct procedure from the list that appears below.

🔚 🖙 😰 Append Clear Search 💼	в	I U E E E	B M 3	78 ₩V
General Modified Advanced		General Pick List Segments Comments		
Área:			Angio	plasty Open/Midgley, P
Surgical Suite QEH 🔹		Specially: General		
Document Type:				
IntraOp Doc - QEH 🗨		Total Cases: 47		
Procedure:		Created Date/Time:	2009-Aug-17 08:42:00	True a list files
Angioplasty Open) 🗲 🗾		Last Used In Case:	2011-Jul-12 10:01:00	Type in the
Provider:		Last Updated Date/Time:	2011-May-17 10:02:16	procedure.
#4		Last Updated By: Default Procedure Specialty:	Knox, Carol J, Vascular	
Specially:		Specimen Required:	No	
_		Frozen Section Hequired: Default Case Level	No Maior - 2 Circ. 1 Scrub	
		Default Wound Class:	I - Clean	
Find Get More M		Default Anesthesia Type:	General	Click 'Find'
	-	Implant:	No	onoit i ma.
ocedure Provider Spe		X Rays Needed:	Yes	Double-click on the
Angioplasty Upen Midgley, Peter I, MU Gen	P	Mocedure Count	1	procedure when it
	Ш			appears.
		Default Setup Duration:	0	
		Default Pre-Incision Duration:	0	
		Default Procedure Duration: Default Post-Closure Duration:	0	
		Default Cleanup Duration:	õ	
		Historical Setup Duration:	0	
		Historical Pre-Incision Duration:	21	
		Historical Procedure Duration:	67	
		Historical Cleanup Duration:	ŏ	
		Becent Pre-Incision Duration:	19	
		Recent Procedure Duration:	56	
		Recent Post-Closure Duration:	10	

5.

6. Click on 'Print Preview',

Ç

7. Click on 'Pick List', and select the correct pick list by location (i.e. QEH Pref Card Pick List in this example

😂 SurgiNet: Preference Card Maintenance											
Task Edit View Help											
Suspend	Search 🗈 🛛 B	IUEEE	▼ 8 ▼ ▲ 44 %								
Change Pass <u>w</u> ord	- 11	General Pick List Segments Comments									
Clear Search Remove From List Remove All From List		Specially: General Total Cases: 47	Angiopl								
Save Ctrl+5		Created Date/Time:	2009-Aug-17 08:42:00								
Print Screen Print Preview Print	Pick List Custom Pick List	Created By: Last Hand In Chan QEH Pref Card Pick List PCH Pref Card Pick List	Knox , Carol 2011-Jul-12 10:01:00 2011-May-17 10:02:16 Knox , Carol J , Vacoular								
Exit	Get More	Specimen Required: Frozen Section Required Default Case Level: Default Anesthesia Type: Blood Product Required: Implant: X Rays Needed:	vascular No Major - 2 Circ, 1 Scrub I-Clean General No No Yes								
Angioplasty Open Midgley	, Peter I, MD Gen	X Ray Technician Needed: Procedure Count:	Yes 1								
		Default Setup Duration: Default Pre-Incision Duration: Default Procedure Duration: Default Post-Closure Duration: Default Cleanup Duration:	0 0 0 0								

8. The Pick List will open for that procedure. Click the 'Print' icon to print the pick list to your designated printer.

崖 Report Output - preview_07_29_2011_13_22_37.tr	mp .						- 8 2
ask Edit View Help							
PRINT icon	QEH OR Surgical H Preference Card	Services - (Pick List R(2EH eport				
Procedure: Surgeon:	Angioplasty Of Midgley, Peter I, MD	pen					
ITEM REPORTING CLASS ITEM DESCRIPTION		ITEM NUMBER	Vendor Item	OPEN	HOLD	SPD	
01. Instrument Pan/Tray	I						
Tray, Vascular, Micro		604500.3303	604500.3303	0	1	_	
Tray, Vascular, Minor		604500.3304	604500.3304	1	0	_	
02. Linen Pack							
Pack, Set-up, Reusable	3	300000.0010	300000.0010	1	0		
03. Linen/Drapes							
Gown, XL, Doctors		253510.0060	402/90048	2	0	—	
Drape, Large		253510.0115	402/89121	1	1	_	
Drape, Breast/Chest, 1	LOO" x 76" x 124"	253510.0125	402/89236	1	0		
04. Hardware							
Bowl, Monel		300000.5013	300000.5013	0	1		