

Respectful Workplace Quiz

1. True or False? The *Respectful Workplace* policy applies to all Health PEI employees and everyone has a role to play in creating and maintaining a respectful workplace.

True

False

2. Fill in the blank: A core value of Health PEI is caring, we treat everyone with compassion, fairness, dignity and _____.

3. How can you access a copy of the *Respectful Workplace Guide to Resolving Workplace Conflicts*?

- A. Visit the Staff Resource Centre
- B. Contact the Wellness and Safety Team
- C. Contact your Human Resources Department
- D. Ask your supervisor or manager
- E. All of the above

4. What are some strategies to use during one-on-one discussion to resolve conflict? Check all that apply.

___ Use problem solving steps

___ Reflect, repeat & rephrase

___ Ask yes/no questions rather than open ended questions

___ Ask one question at a time

5. True or False? If you have felt disrespected, you should talk to the person that you felt disrespected by, if you feel safe in doing so, to try to work out your differences.

True

False

6. Some effects of conflict in the workplace include:

- A. Strained relationships
- B. Absenteeism
- C. High Employee Turnover
- D. Low Morale and Motivation
- E. All of the above

7. True or False? When conflict arises, it is important to intervene early to resolve the conflict to prevent the conflict from escalating.

True

False

Answer Key

1. True or False? The *Respectful Workplace* policy applies to all Health PEI employees and everyone has a role to play in creating and maintaining a respectful workplace.

True

False

2. Fill in the blank: A core value of Health PEI is caring, we treat everyone with compassion, fairness, dignity and **respect.**

3. How can you access a copy of the *Respectful Workplace Guide to Resolving Workplace Conflicts*?

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E. All of the above

4. What are some strategies to use during one-on-one discussion to resolve conflict? Check all that apply.

YES - Use problem solving steps

YES - Reflect, repeat & rephrase

NO - Ask yes/no questions rather than open ended questions

YES - Ask one question at a time

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