



**Application for a Government of Prince Edward Island
Employee Identification Card**



The Government ID card identifies/validates Provincial Government employees in order to enable them to carry out their normal work responsibilities. Cards are issued to employees who, on an ongoing basis, conduct government business outside their normal workplace, i.e., inspectors, property assessors, audio visual personnel, auditors, IT personnel, etc.

The Government ID card is also be available for the following:

- special events where security requires an ID
- after hours access to the Provincial Administrative Complex
- out-of-province travel purposes in carrying out normal work responsibilities

Please fill-in or Print:

Name:		Employee No:	Driver Licence No:
Job Title:		Date of Birth: (for card expiry date) <div style="text-align: center;"> ____ / ____ dd mm </div>	
Tel:	Fax:	Email:	
Employing Authority: (department/agency/crown corporation)			
Employment Location: (building name/street address)			
Manager/Supervisor:		Reason for ID Card Request:	
Departmental Approval			
_____		_____	
Date		Supervisor	
_____		_____	
Date		Employing Authority	
Expiry Date of ID Card: dd ____/mm ____/yy ____			