

**Long Term Care - Introduction to Facility
Emergency Plans**

Power Loss

What is a “Power Loss”

- Normally, when power is lost at your facility the back up power generator will activate and provide power to some or all of your facility. There are still important tasks to be undertaken when this happens.
- On some occasions when the power is lost, your facility’s generator might fail. In these instances you will be left with only emergency lighting in the halls and stairwells.

What to do During a **Power Loss**

If the power at your facility fails and the generator is functioning properly:

- Ensure the your department/neighbourhood Team Leader is aware of the issue.
- Ensure the Nursing Supervisor is aware of the issue.
- Check critical equipment in your are to ensure it is functioning as expected (e.g. oxygen concentrators, inflatable mattresses etc.) and notify your supervisor of any failures.
- Take direction from the RN Supervisor and/or your Team Leader.

What to do During a **Power Loss**

If the power at your facility fails and the generator fails:

- Ensure safety of any residents in your care is protected. (e.g. switching to portable oxygen tanks, restricting movement throughout the facility, begin regular safety checks for residents in your care, monitor doors which may no longer lock automatically, etc.).
- Account for residents in your area.
- Return residents in your area to their neighbourhoods and rooms.
- Collect flashlights from facility storage (locations should be located in your plan).
- Take direction from your Team Leader and/or the RN Supervisor

Power Failure – Team Leaders

Department/Neighbourhood Leads will –

- Ensure residents and staff in their assigned areas are accounted for.
- Ensure areas which do not have backup lighting are checked for residents and staff.
- Perform or delegate tasks assigned to their departments.
- Oversee the implementation of plans in their departments.
- Attend or send a representative to all staff meetings regarding loss of power or loss of the backup generator and be prepared to provide updates on department needs and challenges.

Power Failure – Team Leaders

- Ensure that department team huddles are scheduled on a regular basis (likely in coordination with facility staff meetings) to keep Department staff informed and to gather information from staff.
- Ensure huddles (e.g. key information, decisions, direction) are documented (to be turned into the Incident Commander or Administrator once the huddle is complete).
- Track usage of supplies and order additional supplies as necessary.
- Inform the Incident Commander of needed resources (e.g. extra staff, supplies, batteries, oxygen etc.) and assist with acquisition as necessary.

Know Your Facility

- You should be familiar with following items in your facility, including but not necessarily limited to:
 - ▶ What equipment is and is not powered by your backup generator.
 - ▶ Critical equipment which requires electricity to function.
 - ▶ Location of flash lights and batteries.
 - ▶ Site All Hazards/Emergency Plan.

Where to go to learn more!

- Site All Hazards/Emergency Plan
- Supervisor
- www.healthpei.ca/src/ltc
- Contact Emergency Health and Planning Services – spdaley@gov.pe.ca

Thank you!

Health PEI

One Island Health System